



POSITION TITLE: **Summer
Maintenance
/Construction
Worker**

DEPARTMENT: LINE OPERATIONS

DATE: August 2018

Department: Line Operations	Salary Grade:
Reports To: Line Superintendent/Vegetation Management Coordinator	Status: Nonexempt

SUMMARY:

During the summer months, assists line crews in the construction, maintenance and operation of overhead, underground distribution lines, and vegetation management (clear cutting, trimming, use of tree chipping equipment and application of herbicide). Reasonably responds to after-hours calls and works overtime as requested when outages occur.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Maintains a safe working environment by adhering to safety policies, procedures, OSHA regulations; which include the utilization of personal protection equipment, tailgate discussions and proper grounding, when applicable.
- Assist line operations with the construction and maintenance of line.
- Increases the efficiency of Line Operations by being willing to work after hours as the need arises.

- Saves the Cooperative money by maintaining equipment in good working condition.
- Responsible for assisting with the Cooperative's Vegetation Management Program.
- Communication with Cooperative Members in a courteous manner.
- Other duties as assigned to fulfill the objectives of the Cooperative.

SUPERVISORY RESPONSIBILITIES

None

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

Currently enrolled or completed high school and over the age of eighteen (18).

LANGUAGE SKILLS:

Must have the ability to read and follow general written instructions. Must be able to complete work orders and communicate in written form.

MATHEMATICAL SKILLS:

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY:

Ability to solve practical every day problems. Must be able to interpret a variety of instructions furnished in written, oral, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS:

Must have valid Oklahoma driver's license.

OTHER SKILLS and ABILITIES:

Must have a certain amount of "people skills." Ability to perform assigned task in a manner that is non-offensive to co-workers or the general public. Must live

within 30 minutes driving time of the main headquarters or other agreed upon location within service territory.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee will be subjected to climbing, stooping, lifting, pulling, pushing, prolonged riding, bending, working in cramped positions, and varied weather conditions in southwest Oklahoma.

This job requires the regular use of hands and fingers to be able to handle and feel objects, tools, and controls. Must be able to work above the head with hands and arms.

The employee must occasionally lift and/or move up to 50 pounds.

Must have hearing that is considered normal, (either aided or unaided).

Must have good vision, (either aided or unaided).

WORK ENVIRONMENT:

This job is outdoors.

SAFETY CATEGORY:

This position is classified as safety sensitive in compliance with the Oklahoma Medical Marijuana and Patient Protection Act and the Cooperative Policy 306A: Controlled Substances and Alcohol Use and Testing.

NONDISCRIMINATION:

Cotton Electric Cooperative, Inc. is an equal opportunity employer.