



## 2018 HVAC Tune-up

### Information and Rebate Form

When was the last time you had your home's HVAC system tuned up? If it has been a few years, now is the time to have an HVAC contractor inspect, service, and clean your system. Typically, tune-ups on cooling systems that have been neglected for a few years can provide energy savings of 5% to 15%. Just as a tune-up for your car can improve gas mileage, a yearly tune-up of your cooling system can improve efficiency and comfort. Plus, an annual tune-up can increase the life of the system.

Beginning April 1, Cotton Electric is offering a rebate of up to \$50 per home (50% of the cost of your tune-up, excluding repairs, up to \$50) for members who get a tune-up for their HVAC system. In order to qualify, members must follow the guidelines below:

#### Guidelines:

1. Must be a Cotton Electric Cooperative member. Residence must be served by Cotton Electric.
2. Rebate is not available for homes newer than one year.
3. A completed Rebate Application is required.
4. Application must be signed and dated by both the member and a licensed and bonded HVAC contractor.
5. Member must submit a dated, itemized invoice as proof of service completion from a qualified contractor. ***Failure to provide required information will result in denial of rebate.***
6. Rebates are awarded on a first-come, first served basis until program funds have been depleted.
7. Rebate not valid on gas-fired furnaces.
8. Rebate limited to one tune-up annually per home
9. HVAC tune-ups must be completed by June 20, 2018. Rebate applications must be received by June 30, 2018.

#### Tune – Up Checklist:

Tune-ups must be performed by qualified service professional and must include the following criteria.

- \_\_\_ Check and correct unit's refrigerant pressure and tubing
- \_\_\_ Check thermostat settings, wiring, and other electric parts and connections
- \_\_\_ Inspect air filters
- \_\_\_ Test AC and furnace starting capabilities
- \_\_\_ Test safety controls
- \_\_\_ Clean and adjust blower components
- \_\_\_ Measure temperature difference
- \_\_\_ Measure volts/amps on AC and furnace
- \_\_\_ Lubricate all applicable parts
- \_\_\_ Check temperature calibration and adjust if needed
- \_\_\_ Check AC evaporator coil and clean if necessary
- \_\_\_ Clean AC condenser coil
- \_\_\_ Clean AC condensate drains
- \_\_\_ Check thermostat operation